Tool #17: Ministry Program Inventory

List every ministry program or partner supported by the church (evangelistic and/or social) that primarily serves people outside the congregation.

- **Space**: Does the church provide space to the program? Indicate whether the church charges rent or donates the space.
- **Funds/in-kind**: If the church gives money or in-kind donations (e.g. food, clothing) to support the program, indicate how much.
- **Volunteers**: Indicate how many volunteers from the church are involved and whether they work on a regular or as-needed basis.
- **Staff**: If the church is responsible for program administration, give the names of church staff (if any) who work with the program.
- **Pastoral involvement**: Note if a pastor is involved by providing *oversight*, serving on the *board*, doing *hands-on* ministry, or giving time *as-needed*.
- **Ministry partners**: List key partners and funders (other churches, nonprofits, denomination, foundation, etc.) involved in the ministry.
- **Numbers served**: If applicable, estimate how many persons or households were reached or served by this ministry in the last year.
  (Note: This doesn't mean numbers equal success—sometimes it's better to work more intensely with fewer people—but it's helpful information to know.)
- **Year founded**: The year the ministry started; if the program is a separate nonprofit, also note the year it was incorporated.
- **Contact**: Name of the person who leads the ministry. If the ministry is led by someone outside the church, also give a church contact person.

On a separate sheet, provide a short description of each program that explains what the ministry does, who it reaches, and what its goals are.

Ministry	**How does the church support this ministry?**					**Ministry partners & funders**	**Numbers served / reached**	**Year founded/ incorp.**	**Contact person**
	Space (rent or donate?)	*Funds/in-kind (how much?)*	*Volunteers (how many?)*	*Staff (names)*	*Pastoral role*				